



DATE: _____

Vendor Prequalification for 2025 to 2027

*For establishment of frame agreement for the Service providers/Contractors/Suppliers for prequalification of vendors in Balochistan for following categories for year 2025,2026 & 2027.
(DANESH main as well as for ongoing projects)*

Last date & time for issuance of form:	22-01-2025 (4:00 pm)
Prequalification Receiving date and Time:	23-01-2025 Up to 10:30.

SECTION I: GENERAL INFORMATION

1.1 INTRODUCTION TO DANESH

DANESH was formed in 1996 under the social welfare act 1961 as a non-profit & non-governmental Organization. DANESH is working in the development sector for more than 18 years, having rich experience of working in the areas of, Protection, Child Protection, GBV, Health including HIV AIDs, MNCH care, drug abuse prevention, treatment, harm reduction & rehabilitation, WASH, Micro credit & Skill development with the support of Government, International donors & various UN agencies and Communities in Balochistan. The successful implementation of all the projects proved by community feedback, success stories, appreciation letter of Donors and communities, Impact assessments and final report of the projects. DANESH having physical infrastructure, no of volunteers, Referral partners, CBOs, Women Organization, Male & Female protection committees, Mutual support Groups, Peer Educators, media & police officials, School children and teachers, HBCPCs, CBCPCs and having close coordination with Govt and line departments and with the support of all these DANESH achieving tough Task easily in hard districts of Balochistan.

1.2 REQUIREMENTS:

DANESH organization invites sealed bids exclusively from qualified, Income Tax and GST-registered suppliers, firms, manufacturers, and general order suppliers. This initiative aims to evaluate and shortlist capable vendors, contractors, or suppliers prior to awarding contracts or establishing formal agreements.

Your technical offer should clearly state whether or not the goods ,you are offering are fully conforming to the product specifications given. Clearly state and disclose any discrepancies with the specifications given.

1.3 The following details shall also be provided in the Technical Offer,

- **Incoterms:** The International Chamber of Commerce Incoterms 2010 shall apply for this ITB and for any resulting purchase orders(s).
- **Packing and Transportation details:** The technical offer shall clearly indicate the packing and transport options (e.g. weight, volume, etc.) in compliance with the packing and transport requirements.
- **Production/Supply Capacity:** The bidder shall state annual production/supply capacity.



- **Delivery Capacity and Time:** The bidder shall state the mobilization time, ex-stock quantity and quantities available after one, two, three and four weeks of production/supply lead time.
- **Shelf life and usable lifespan:** The bidder shall clearly state the recommended shelf life of the product, as well as the usable lifespan, i.e. the recommended usage period.
- **Inspection:** Inspection of goods will be applicable and will be advised at the time of purchase. The inspection will be arranged and paid for by DANESH. Please note that inspection charges resulting from the supplier's default will be charged directly to the supplier.
- **Batch and Supplier Identification Marks:** The successful bidders will be expected to a fix non-removable and permanent marking on each individual item clearly identifying the production batch and the supplier.
- **Place of Inspection:** The bidder shall state the place of inspection.
- **Warranty:** The bid shall include defects and liability period with terms of warranty.
- **Certificate:** If available, the bidder shall submit a copy of Nationally recognized quality certificate of the manufacturing company together with a copy of quality certificate for the finished product.
- **Vendor Registration Form:** If your company is not already registered with DANESH, you should complete, sign and submit with your technical proposal the Vendor Registration Form (**Annex-F**).
- **DANESH General Code of Conduct for Suppliers:** Your technical offer should contain your acknowledgement of the DANESH General Code of Conduct for Suppliers.

1.3 QUERIES:

- i) If VENDORS need clarification or have any inquiry in respect of this invitation, can submit their enquiries by e-mail to daneshproc@gmail.com by 22-01-2025 up to 12:30 p.m. DANESH may, at its discretion, copy any reply to a particular question to all other invited bidders.

IMPORTANT: Any direct correspondence of your offer with the responsible buyer will result in disqualification of the offer. Please bring your offer directly to the address provided in the "SUBMISSION OF BIDS" section of this ITB.

1.4 VENDOR'S GENERAL INFORMATION: The vendors are requested to complete and submit the vendor's general information form (Annex -E) together with the following documents.

- ✓ Company Profile.
- ✓ National Tax & GST Number.
- ✓ Certificate or Tax returns of last 3 years
- ✓ Client list (please share your client list to whom your company providing supplies of goods & Services from last 3 years.
- ✓ Delivery time. (please mention the delivery time that when you can supply the goods & services)
- ✓ Purchase / Work Orders or service contract of previously provided supplies of goods related to your business/ services. (last 3 years)
- ✓ Bank Statement (last 06 months).
- ✓ Any other document.

1.5 QUALITY CONTROL THROUGHOUT THE FRAME AGREEMENT:

Please Note that DANESH organization will carry random quality inspections during production, upon departure, loading, unloading, arrival to destination or from any storage location. The cost of the quality control inspections will be covered by DANESH. In cases of supplier's quality default, in addition to the good's PO penalty clauses, the inspection and laboratory cost will be charged to the supplier.



1.6 Sub-Contracting: In all circumstance sub-contracting is prohibited. Please take careful note of DNAESH Supplier code of conduct (Annex-K).

IMPORTANT:

No pricing information should be included in the Technical offer. Failure to comply may risk disqualification. The technical offer should contain all information required.

Technical Evaluation:-

All applications/bids will be evaluated technically on the following criteria,

Sr.	Grading	Score
1.	Active Income Tax & GST Registration Certificate (Copy of National Tax Certificate	5
	Copies of Income tax & GST returns for the last three years) (2022,2023 & 2024)	5
2.	Experience related to similar work (copies of at least 03 work orders/ Purchase orders)	20
3.	Experience with UN, NGOs and Government Agencies (copies of experience certificates or any other evidence)	15
4.	Delivery Time	10
5.	Technical Capability (number of projects in hand, date of establishment. Man power etc.	20
6	Annual Turnover 2022, 2023 and 2024	15
7.	Updated Bank statement (last 6 month)	10
TOTAL		100

Please provide all information as explained in this form for any clarification please contact with Procurement section at DANESH Office or cell.#.0334-2487517 or e.mail daneshproc@gmail.com. Vendor information form is attached here.

Hassan Bin Tariq
Procurement Officer,
DANESH